



ST. JOSEPH'S SCHOOL

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Day 1, Monday Jan 30 2023 - School Bulletin

Dear Parents, Carers and Friends
Welcome to 2023 and a new year of Living and Learning at St Joseph's. It is an exciting time for all.

A special welcome to our 38 Preps who attended school for the very first time today. Also a big welcome to the many new families through the school who join our community as well as staff members James Pruden, Emma Keane, Taylor Hills and Sam Carnie.

Holiday Works & Maintenance Update

It was a busy time through January, here's what we did.

- *Furniture & carpets steam cleaned*
- *All windows washed inside and out*
- *Foyer ceiling catastrophe repaired from Dec 30 deluge*
- *All vinyl and tiles cleaned*
- *And our Huge Senior School Refurbishment was all but complete (see photos)*

P/T/S Conferences

Our Beginning of Year Conferences will be on Wednesday, February 15. The conference will be an opportunity to meet your child's new teacher, see how the year has begun and importantly, tell the teacher about your child and the wishes you have for him or her for the year ahead. *Booking Information will be sent home next week.*

**Prep First Day Photo Gallery
On Show In School Foyer**

Live Life to the Fullest in Christ


Paul Arnel

Term One Planner attached



Beginning of Year Mass & Leaders' Induction

Our Beginning of Year Mass and Year 6 Leaders' Induction will be on Friday, February 17 at 9:30am in the MacKillop Centre. Families are invited to attend. The Mass will be Live Streamed for all at work and home.

SOCIAL SKILLS

Weeks 1&2

Using People's Names

As a School we promote and reinforce the use of simple but vital Social Skills and Good Old Fashioned Manners.

SWIMMING

Our Year 3-6 Swim Program kicks off this Wednesday 1st February. We continue on Thursday and then next Monday, Feb 6.
This program culminates with our Carnival on Friday, February 10.

SCHOOL FEES:

- Thank you for informing us of your preferred fee paying option. The families having fees **directly debited DO NOT NEED TO DO ANYTHING.**
- Could those families who are **NOT** using the Direct Debit option, **PLEASE REMEMBER WHEN YOUR FEES ARE DUE:**

- **One Yearly Payment** due by 28th February
- **Four Term Payments** due in the first 4 weeks of each term
- **Ten Monthly Payments** – these are due on the 18th of each month from February to November.
- **Twenty Fortnightly Payments** – these **commence on Friday the 10th February** and continue every second Friday until the 3rd November 2023.

If any family would like to commence having their fees directly debited fortnightly or monthly this can be done at any time!

If you are wanting to amend your payment options please do so ASAP.

CSEF

School fees will be sent home within the next week. If you now have a health care card and are eligible for the **Camps, Sports & Excursion Fund (CSEF)** please complete the attached CSEF Application form and hand to the office. Eligibility requirements & explanations are listed on the back of the form. *If you received the fund last year & your circumstances haven't changed you do not need to complete the form again. If you have new children attending the school, you will need to complete a new form.*

UPDATE YOUR DETAILS

If you have changed your address, phone number or email, contacts or occupations, please let us know ASAP so that we have correct contact details for you.

If you have any queries, please ring Gayle or Donna at the office on 5862 1804.

CONVEYANCE ALLOWANCE: 2023

To be eligible you must:

- ✓ Be the holder of a current Health Care Card or Pension Card (as with EMA)
- ✓ Be attending your closest Catholic Primary School
- ✓ Live 4.8 or more kilometres from **both** the school and your nearest bus stop by the shortest practical route
- ✓ Your child is using the free government run buses if available.

If you meet these criteria and would like to apply, please contact the School Office as soon as possible.

The Claim deadline for Term 1 is 1st March. It would be best to apply well before that date in case the Dept has any queries regarding your claim.

Following your application, your eligibility is decided by Centrelink and the Transport Department.

2023 CLASSES

The following is a list of class names & teacher in charge for your information, use this to set up your online lunch orders, parent/teacher interview etc.

Prep M – Miss Rachael Morrison (leader)

Prep J – Mr David Jenner

Jun N – Mrs Tanya Neyland (leader)

Jun P – Mr James Pruden

Jun W – Mrs Sara Whitford

Jun O – Miss Makayla O'Callaghan

Mid H – Mr Mark Harmer (leader)

Mid M – Mrs Ebony Morrison/Allison Harber

Mid N – Mrs Kelly Newman

Mid S – Miss Jordyn Sutton

Sen S – Mr Adam Stirton (leader)

Sen B – Mr Liam Booth

Sen K – Mrs Loreena Keane/Mrs Virginia Hughes

Sen T – Mr Jeremy Tyndall

BUS NOTES

Any students at school but not travelling home on the bus, need to fill out a bus note these can be obtained from the office. If your child needs to travel on a different bus you need to contact the high school to arrange a bus pass. If you are a bus traveler please download the below Team App to receive notifications from the Secondary College about any changes to bus routes in emergencies, delays etc.

SCHOOL BUS CO-ORDINATION

NOW HAS ITS OWN APP

Download our awesome new app now and stay up to date with all the latest information!

Install the School Bus Co-Ordination App on your smartphone or tablet now!

Follow these steps:

1. Download Team App from the Apple or Google Play app store.
2. Sign up to Team App. You will be sent an email to confirm your registration.
3. Log into the App and search for "School Bus Co-Ordination".
4. Choose your applicable access group(s).
5. If you don't have a smartphone go to schoolbuscoordination.teamapp.com to sign up and view this App online.

Need help?

Contact: Helen Barker
Email: barker.helen.e@edumail.vic.gov.au
Phone: 03 58621088



teamapp.com

FUN RUN

Pen In Sunday **MARCH 5!** This is the date for our 2022 Fun Run. Registrations will be open soon.

Dear Families,

As a school we continue our transition to SIMON which we commenced in 2021. SIMON is a Learning Management Program that is being used by many Catholic schools in the region. An important part of the SIMON program is the Parent Access Module (PAM) which provides a portal to improve the communication between parents and the school. When PAM is fully operational and families are registered, we hope it will make life a little easier, as well as being far more environmentally friendly with less paper work going home in the bottom of school bags!

As the school and families transition to PAM, specific modules will be released so that families can:

- get the most up to date information and resources regarding what's happening at school
- inform the school of your child/s absence or late arrival
- update child/s medical information
- be informed if your child/ren have needed First Aid during a school day
- provide consent for excursions & school activities.
- View student assessment (school reports)

To register and use PAM please make sure you have completed the following:

- Registered using the email link sent to personal email
- Verify the email as per set up instructions
- Update child/s medical information

Once again thank-you for your support and please contact the office if you have any concerns.



OUR SCHOOL TUCKSHOP IS NOW ONLINE!

No more paper bags or loose coins. You can now order your kids lunch with ease, no cash required its all pre-paid online. It's so easy even your kids can do it!

THE PROCESS



STEP 1

Register your account from any device, add your email and a password, it's simple and easy.

STEP 2

Add your child into the My School Tuckshop system and select their classroom number.

STEP 3

Top up your account via Credit Card, Paypal or Direct Deposit.

STEP 4

Simply select your child's lunch order for the day or week from the provided lunch menu.

REGISTER TODAY

www.myschoolconnect.com.au/stjosephs

CANTEEN

Full Canteen will begin operating from Wednesday 1st February 2023. The new menu is attached for Term 1 & a copy will be on the website. If you haven't already signed up for online ordering the instructions on doing so are below. We are looking for volunteers to assist Marcella in preparing the lunches. If you are available to help out one day a month can you please return the slip attached to the newsletter nominating your preferred day. We will be following the roster from last year for the first 2 weeks. Please check the sheet attached if you are rostered on.

Any queries please contact Marcella Coonan at school on 58621804.

OUTSIDE SCHOOL HOURS CARE

Sue McKellar will be supervising both our Before School Care and After School Care Program, with Georgia Carkeek and Julie Derby assisting her. Donna Murfett is the first contact for any changes for Outside School Hours Care.

Our Permanent numbers for Before School Care are now 15, and After School Care are 45. Due to the growing numbers in the After School Care Program, as of the 30th January 2023 you may still be charged the program fee of \$20.00 for any late cancellations after 10am on the day of your booking. As we do have people waiting for a casual booking, if you know you aren't intending to use your permanent spot on a particular day please cancel asap, so that it may be booked by others.

We have an online App to allow families to enrol, make permanent bookings casual bookings and cancellations.

You can find a link to this app on the St Joseph's PS website under enrolment\Outside School Hours Care\Outside school hours care enrolment. Click on register here if you are a new family to complete an enrolment form. Click sign here if you are an existing family and have received an email with login details.

Visit myfamilylounge.com.au to see how this amazing parent portal will benefit you and step by step videos on how to use it.

Vacation Care

We saw many children enjoying a variety of fun activities from Crazy Hair day, cooking, art and craft, sport - what was even more exciting is we saw some new starters to the school who were given the opportunity to make new friends and they can continue to look up to during their first few days, knowing someone is watching out for them.

While some of the younger ones demonstrated their sporting skills, others had the opportunity to show off their creative side by making cubby houses from recycled cardboard and materials.

Whilst some excelled in the sports, others showed off their talent in the kitchen making afternoon tea for everyone to enjoy after movie time.

Looking forward to seeing the old and some new faces in the before and after school care program in 2023.

Sue, Georgia and Rosie.

FIRST DAY OF PREP



**PREP FIRST DAY
PHOTOS NOW ON
SHOW IN THE FOYER**



Canteen News

Canteen will be open from Wednesday 1st February 2023.

Lunch orders need to be clearly marked on a brown paper bag with the **STUDENT'S NAME AND CLASS** and placed in the lunch order tub in each classroom first thing in the morning or ordered online by 9.15am on the day you are ordering. Drinks, sandwiches, rolls, wraps, special hot food, fruit cups & smoothies must be ordered however frozen items and other items on the menu can be purchased through the canteen window after the second lunch bell. Canteen and window will be **OPEN EVERYDAY**, unless advised otherwise.

CANTEEN VOLUNTEERS - new volunteers welcome!

Could anyone who would like to help with canteen duty this year please fill in the form below and return it to school by **Monday 13th Feb 2023**. **Volunteers** - we will assume that if you did canteen last year that you can do it again unless we hear from you. If you would like to change your day, please fill in the form below and return to the office.

A **New Roster** will be out by Thursday 16th Feb. Until then, our 2022 roster will be followed for the first 2 weeks.

Week 1

Monday 30 th	Volunteer
Tuesday 31 st	Volunteer
Wednesday 1 st	Volunteer
Thursday 2 nd	Sarah Burkit
Friday 3 rd	Sharee Lawless

Week 2

Monday 6 th	Volunteer
Tuesday 7 th	Volunteer
Wednesday 8 th	Volunteer
Thursday 9 th	Volunteer
Friday 10 th	Helen Osbourne

Where: Kitchen in the Mary MacKillop Centre

Time: 12.00pm - 2.00/2.15pm (approximately)

How often: once a month (twice if you like)

Assist our Canteen Manager in preparation of lunches.

The Children love it if Mum (or Dad/Nana/Auntie) is on Canteen Duty.

New volunteers welcome - Please return the slip below to the school office. Any queries please contact Canteen Manager Marcella Coonan at the school on 58621804 or Marcella on 0409622589

PLEASE RETURN TO SCHOOL OFFICE BY MONDAY 13th FEB

Name: _____ Phone: _____

I would prefer to be rostered on with - Name: _____

Please tick first choice & cross second choice of preferred day:

1 st of the month :	Mon__	Tues__	Wed__	Thur__	Fri__
2 nd of the month :	Mon__	Tues__	Wed__	Thur__	Fri__
3 rd of the month :	Mon__	Tues__	Wed__	Thur__	Fri__
4 th of the month :	Mon__	Tues__	Wed__	Thur__	Fri__
5 th of the month :	Mon__	Tues__	Wed__	Thur__	Fri__

Yes/ No I am happy to be put down as an Emergency.

2023



ST JOSEPH'S TERM 1

	Week 1 30 Jan – 6 Feb	Week 2 6 Feb – 12 Feb	Week 3 13 Feb – 19 Feb	Week 4 20 Feb – 26 Feb	Week 5 27 Feb – 5 Mar	Week 6 6 Mar – 12 Mar	Week 7 13 Mar – 19 Mar	Week 8 20 Mar – 26 Mar	Week 9 27 Mar – 2 Apr	Week 10 3 Apr – 9 Apr
Mon	30 Jan Day 1 Yr P - 6 Bulletin	6 Feb Swim Prac Year 3-6 Assembly : SEN S&T	13 Feb Assembly : SEN K/H&B	20 Feb Assembly : MID N&O	27 Feb SENIORS CAMP - CANNBERRA Assembly MID H&M/H	6 Mar Assembly : Senior Leaders	13 Mar Labour Day Holiday	20 Mar Assembly : JUN P&N	27 Mar Assembly : JUN S&W	3 Apr Assembly : Senior Leaders
Tues	31 Jan	7 Feb	14 Feb	21 Feb	28 Feb SENIORS CAMP - CANNBERRA Pancake Tuesday	7 Mar	14 Mar	21 Mar	28 Mar	4 Apr
Wed	1 Feb Prep Rest Day Swim Prac Year 3-6	8 Feb Prep Rest Day P&F	15 Feb Prep Rest Day Parent / Teacher/ Student Conf.	22 Feb Prep Rest Day SCHOOL COUNCIL	1 Mar Prep Rest Day Ash Wednesday	8 Mar Last Prep Rest Day	15 Mar P&F AGM NAPLAN Begins	22 Mar SCHOOL COUNCIL AGM	29 Mar	5 Apr
Thurs	2 Feb Swim Prac Year 3-6	9 Feb	16 Feb Full Newsletter	23 Feb	2 Mar SENIORS CAMP - CANNBERRA (returns)	9 Mar	16 Mar Full Newsletter	23 Mar	30 Mar Bulletin	6 Apr Last Day of Term 1
Fri	3 Feb	10 Feb Swim Carnival Year 3-6	17 Feb Beginning of Year Liturgy & Leaders Induction	24 Feb	3 Mar Bulletin	10 Mar	17 Mar St Joseph's Feast Day Celebration	24 Mar	31 Mar	7 Apr Good Friday
Sat	4 Feb	11 Feb	18 Feb	25 Feb	4 Mar	11 Mar	18 Mar	25 Mar	1 Apr	8 Apr Easter Saturday
Sun	5 Feb	12 Feb	19 Feb	26 Feb	5 Mar 1st Sunday of LENT FUN RUN	12 Mar 2nd Sunday of LENT	19 Mar 3rd Sunday of LENT	26 Mar 4th Sunday of LENT	2 Apr 5th Sunday of LENT	9 Apr Easter Sunday

Term 1 Holidays : Last Day of Term 1 – Thursday April 6
EASTER – Good Friday April 7, Easter Sunday April 9; School Commences Monday , April 24

CANTEEN PRICE LIST TERM 1, 2023

CLEARLY WRITE NAME AND CLASS ON PAPER BAG ORDERS AND PLACE IN CLASSROOM TUBS

PLEASE ENSURE ALL GLUTEN FREE OR DAIRY/LACTOSE FREE ORDERS ARE CLEARLY MARKED

SANDWICHES-WHITE OR MULTIGRAIN BREAD ROLLS WHITE, WHOLEMEAL OR MULTIGRAIN)
WRAPS WHITE OR MULTIGRAIN GLUTEN FREE OPTION (rolls/sandwiches/Wraps 50c extra

Butter or DF spread	\$1.50	Salad (no meat)	\$3.50	Chicken (real BBQ)	\$4.00
Ham	\$3.00	Chicken & Cheese	\$4.50	Egg or curried	\$3.00
Vegemite	\$2.00	Ham & Cheese	\$3.50	Egg and lettuce	\$3.50
Cheese	\$2.00	Ham, Cheese & Tomato	\$4.00		
Cheese Dairy/lactose free	\$3.00	Ham <u>or</u> Chicken & Salad	\$5.00		

Salad consists of lettuce, cheese, cucumber, carrot, tomato & beetroot

Please note on order if you want to leave a salad item out or want to add mayo, aioli, tomato or bbq sauce

Salad in a container *GF \$4.00

Salad & meat in a container *GF(chicken or ham, please choose) \$5.00

HOT FOOD OPTIONS

TOASTIES (Everyday) Note on order if you choose to have your sandwich toasted

<u>MONDAY</u>	Croissant – Warmed of fresh	Cheese	\$3.00
		Ham and cheese	\$3.50
		Ham, cheese and tomato	\$4.00

WEDNESDAY **Popcorn chicken (Gluten free)**
 served with – Salad containing, cucumber, tomato, carrot and lettuce **\$5.00**
 choice of sauces – Tomato, bbq, mayo or aioli

FRIDAY **Roast beef roll (Gluten free available)**
 Slow cooked beef with choice of Tomato chutney, pickle spread,
 Tomato or bbq sauce. Tomato, cheese and lettuce. **\$5.00**

WINDOW ITEMS – purchased through canteen window after 2nd bell

*GF=Gluten Free *NF= Nut Free

FRESH FRUIT CUPS	(with or without greek yoghurt)	\$3.00
SMOOTHIE mixed berry & banana	(choose between dairy or orange juice base)	\$3.00
SMOOTHIE CHOC BANNANA.	Made with banana, yoghurt, milk and coco powder	\$3.00
300ml Plain Milk	\$2.00	250ml Water \$1.50

Frozen Orange	*GF *NF	50c	Plain chips	*GF *NF	\$1.00
Frozen Pineapple Ring	*GF *NF	50c	Rice Biscuits	*GF	\$1.00
Popcorn	*GF	50c	True Fruit Bars	*GF *NF	\$1.00
Home Baked Treat (flavour changes without notice)	50c	(limit of 2, subject to availability)			
Homemade Icpole	*GF *NF	\$1.00	various flavours available (select at window)		



CAMPS, SPORTS AND EXCURSIONS FUND (CSEF) APPLICATION FORM

School Name

School REF ID

Parent/carer details

Surname _____

First name _____

Address _____

Town/suburb _____ State _____ Postcode _____

Contact number _____

Centrelink pensioner concession **OR** Health care card number (CRN)

- - - **OR**

☐ Foster parent under a temporary care order* **OR** ☐ Veterans affairs pensioner (Gold Card)**

*Foster Parents must provide a copy of the temporary care order letter from the Department of Families, Fairness and Housing (DFFH).

**Applicants must provide a copy of the Veteran Affairs Gold card

Is this an application for special consideration (no CRN needed)? Yes ☐ No ☐

Student details

Student's surname	Student's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Department of Education and Training (DET) to use Centrelink Confirmation eServices to perform an enquiry of my Centrelink customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Australian Government Department of Families, Fairness and Housing (DFFH) to provide the results of that enquiry to DET.

I understand that:

- DFFH will use information I have provided to DET to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DET personal information including my name, address, payment and concession card type and status.
- this consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DFFH and provide it to DET so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- If I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DET.
- Information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to the DFFH and/or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant _____ Date ____/____/____





CSEF ELIGIBILITY

Below are the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

Criteria 1 – General eligibility

To be eligible for the fund, a parent or carer of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term one
 - on the first day of Term two
- a) be a holder of one or more of the eligible financially-means tested cards **OR** be a temporary foster parent, and;
- b) submit an application to the school by the due date.

For the list of eligible financially-means tested cards refer to the CSEF Policy:

<https://www2.education.vic.gov.au/pal/camps-sports-and-excursions-fund/policy>

Parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with the above.

Criteria 2 - Be of school age and attend school in Victoria

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. CSEF is not payable to students attending pre-school, kindergarten, home schooled, or TAFE.

Special Consideration

A special consideration category exists for

- Families on a bridging visa, temporary protection visa, in community detention or are asylum seeker families
- Students in temporary out of home care arrangements, including statutory kinship care

For more information, see <https://www2.education.vic.gov.au/pal/camps-sports-and-excursions-fund/guidance/eligibility>

Eligibility Date

For concession card holders CSEF eligibility will be subject to the parent/carer concession card being validated successfully with Centrelink on the first day of either term one (30 January 2023) or term two (24 April 2023).

PAYMENT AMOUNTS

CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- Primary school student rate: \$125 per year.
- Secondary school student rate: \$225 per year.

The CSEF is paid directly to your child's school and will be allocated by the school towards camps, sports and/or excursion costs for your child.

For ungraded students, the rate payable is determined by the student's date of birth. For more information, see:

www.education.vic.gov.au/about/programs/Pages/csef.aspx

Year 7 government school students who are CSEF recipients are also eligible for a uniform voucher. Secondary schools are required to make applications on behalf of parents/carers so please register your interest at the school.

HOW TO COMPLETE THE APPLICATION FORM

NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN

1. Complete the PARENT/CARER DETAILS section.
Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.
If you are claiming as a temporary Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.
If you are seeking special consideration, mark this in the form and provide a copy of the relevant documentation.
2. Complete the STUDENT/S DETAILS section for students at this school.
3. Sign and date the form and return it to the school office as soon as possible. The CSEF program for 2023 closes on the 23 June 2023.