



ST. JOSEPH'S SCHOOL

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Dear Parents

Parent/Teacher/Student Conferences will be held from **2.00pm – 6.00pm** on **Tuesday 9th February 2021** for all classes except for Mr Adam Stirton & Preps (these teachers will contact you direct to organise these interviews).

You can now book interviews at times that suit *your family best*.

Go to www.schoolinterviews.com.au/code and follow these simple instructions.

BOOKINGS CLOSE MONDAY 8th February 4.30PM.

The screenshot shows a green box with a downward arrow labeled 'School event code' and a text input field containing '9aymb' with a 'Go' button. To the right, a white box contains the text: 'Enter This school event code **9aymb**. Then follow the 3 simple steps.' Below this are three numbered steps in colored boxes: 1. 'Enter your details' (green), 2. 'Choose teachers' (green), and 3. 'Choose times' (blue) with a grid of time slots (4:30, 4:40, 4:50) and checkboxes.

When you click **finish**, your interview timetable will be emailed to you automatically - **check your junk mail folder** if you do not receive your email immediately. You can return to www.schoolinterviews.com.au at any time, and change your interviews - until bookings close.

For parents who don't have access to the internet please find attached booking form for your completion, and return to the office at your earliest convenience. For parents with more than one child who would like these to run consecutively please ensure you get online ASAP to make your bookings.

Interviews are strictly 10 mins and spaces are limited. If you require more than 10 minutes please contact your child's teacher to arrange a mutually convenient time.

If you have any queries or concerns please do not hesitate to contact Gayle or Donna on 5862 1804.

Regards

Paul Arnel
Principal