



ST. JOSEPH'S SCHOOL

16 Tocumwal Rd, Numurkah, 3636.
Phone: 03 5862 1804
Fax: 03 5862 2768
E-mail: parnel@sjnumurkah.catholic.edu.au



Dear Parents

Parent/Teacher/Student Conferences will be held from **2.00pm – 6.00pm** on **Tuesday 12th February 2019** for all classes except Preps (who have their own interviews organised).

You can now book interviews at times that suit *your family best*.
Go to www.schoolinterviews.com.au/code and follow these simple instructions.

BOOKINGS CLOSE MONDAY 11th February 4.30PM.

Enter This school event code.
wdcyx. Then follow the 3 simple steps.

1 Enter your details

2 Choose teachers

3 Choose times

When you click **finish**, your interview timetable will be emailed to you automatically - **check your junk mail folder** if you do not receive your email immediately. You can return to www.schoolinterviews.com.au at any time, and change your interviews - until bookings close.

For parents who don't have access to the internet please find attached booking form for your completion, and return to the office at your earliest convenience. For parents with more than one child who would like these to run consecutively please ensure you get online ASAP to make your bookings.

Interviews are strictly 10 mins and spaces are limited. If you require more than 10 minutes please contact your child's teacher to arrange a mutually convenient time.

If you have any queries or concerns please do not hesitate to contact Gayle or Donna on 5862 1804.

Regards

Paul Arnel
Principal

Parent Teacher Interviews - Tuesday 12th February 2019

Parent Teacher Interview Booking Form (Please complete if you do not have access to online booking)

Parents Name: _____ Contact Number: _____

Childs Name : _____ Teacher: _____

Childs Name : _____ Teacher: _____

Childs Name : _____ Teacher: _____

Childs Name : _____ Teacher: _____

Email: _____ For booking confirmation

Please tick the time block that would suit best

- ☐ 2.00pm to 3.00pm
- ☐ 3.00pm to 4.00pm
- ☐ 4.00pm to 5.00pm
- ☐ 5.00pm to 6.00pm _____

Please return to the office at your earliest convenience.